

# 7 - 850 Marion St. Winnipeg, MB Canada R2J 0K4 Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

Dear Exhibitor

**CENTRAL DISPLAY LTD.** is pleased to be the official show contractor for:

ATA - Automotive Trades Association October 4, 2024 Canadlnns Polo Park

Show rentals supplied:

Flame Resistant Draped Booth

8' high Back Wall 3' high Side Arms

Comes with: 1 – 8' Decorated Table

2 – Folding Chairs

1 – Electrical Outlet

Any additional rentals and/or services required can be ordered by using the forms found in this exhibitor package.

**PLEASE NOTE:** There is a substantial discount for advanced orders that are pre-paid and received seven days prior to the show. Advance orders also make for a smoother, more efficient move-in avoiding unnecessary waits, the possibility of selecting a sold out item, and show site delivery delays.

Exhibiting in a tradeshow can be quite complex. Please do not hesitate to contact our office if you have any inquiries.

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#### **PAYMENT & CREDIT CARD AUTHORIZATION FORM**

MUST be completed & submitted with all orders. No exceptions. We do NOT invoice for exhibitor orders

COMPANY NAME BOOTH NO. # CONTACT \_\_\_\_\_ ADDRESS \_\_\_\_ CITY \_\_\_\_\_\_ PROV./STATE \_\_\_\_\_ POSTAL/ZIP CODE\_\_\_\_\_ PHONE \_\_\_\_\_ FAX \_\_\_\_ EMAIL \_\_\_\_ I agree in placing this order that I have accepted **Central Display Ltd.** payment **PAYMENT POLICY** policy and Central Display Ltd. Terms & Conditions of Contract Central Display Ltd. requires payment in full at the time services are ordered. Further, **Central Display Ltd.** requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization Authorized Signature to charge your account for services, which may include labour and material handling, not covered by your initial payment. All applicable taxes will be added and charged to your credit Authorized Name – PLEASE PRINT Date We do NOT accept Debit or Visa/Debit Visa MasterCard Amex Discount Pricing: To qualify for discount pricing, orders must be received with payment 7 business days prior to show. Credit Card Account Number: Method of Payment: Central Display Ltd. accepts American Express, MasterCard, Visa, and cheque. Purchase orders are not considered payment. Exhibitors will be charged a \$25.00 Expiry Date: Security Code: fee for NSF cheques. Adjustments & Cancellations: No adjustments will be made to your order after the close of the show. Please refer to the individual forms for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-Cardholder's Signature Date participation may be subject to cancellation fees equal to 50% -**CALCULATION OF ORDERS** 100% of the total order based upon the status of move-in, work performed, and/or Central Display Ltd. set up costs or expenses. \$ Drape/Carpet/Display Panels/Stages Rental Order Form – page 3 A minimum non-refundable deposit of \$25.00 will be applied \$ Table Rental Order Form – page 4 toward the order, unless there is a cancellation of your order. \$ Chairs/Stools Rental Order Form – page 5 If you have any questions regarding our payment policy please \$ Lounge Furniture Order Form – page 6 Call Central Display Ltd. at 204-237-3367. \$ Miscellaneous Rental Order Form – page 7 \$ Please complete the information and return payment in full Display Booth Rental Order Form – page 8 with this form and your orders. You may choose to pay Ś Counters & Other Units Order Form – page 9 by credit card or cheque, however, we require your credit card Ś authorization to be on file with Central Display Ltd. Exhibit Installation Services – page 10 \$ Inbound Material Handling Form - page 11

GST Reg # R100870906

**FULL PAYMENT DUE:** 

Central Custom Design & Display Ltd

\$

CDN

Please send a cheque payable to **Central Display Ltd.** for your entire order, or note the amount to be charged to your credit card.

Charge my credit card in the amount of:
Enclosed is a cheque in the amount of:

Outbound Material Handling Form – page 12

\$

appropriate credit card on file.

event.

You agree to late fees of up to 1.5% per month on any balance

not paid at the conclusion of the event or balance left without

For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this

EMAIL COMPLETED FORMS TO: info@centraldisplay.ca

OR FAX: 204-235-1063

<sup>(</sup>ATA - Automotive Trades Association 2024)



# DRAPE, CARPET, DISPLAY PANELS, STAGES RENTAL ORDER FORM

CENTRAL DISPLAY USE ONLY

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week's duration.

SHOV	V ATA - Automotive Trade	s Associ	iation	DATE	Ос	tober 4, 2024	LOCATION	Canadlı	nns Polo	Park
QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	QTY	DESCRIPTION	I	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
DRAPE WITH DRAPE HARDWARE INCLUDED (per linear foot)					CAR	PET *carpet requirements	over 300 sq	ft are consid	ered bulk a	rea
3	3' Charcoal Blue Black Red Dove/Beige	\$ 6.00	\$ 7.20	\$		10' x 10' Installed (colour	choice below)	\$ 140.00	\$ 168.00	\$
8	8' Charcoal Blue Black Red Dove/Beige	\$ 7.00	\$ 8.40	\$		10' x 20' Installed (colour	choice below)	\$ 270.00	\$324.00	\$
1	2' Black Silver	\$ 9.00	\$ 10.80	\$		10' x 30' Installed (colour	choice below)	\$ 405.00	\$ 486.00	\$
DRAP	PE HARDWARE ONLY (hardware witho	ut drape pane	els)			Grey Blue Bla	ck Red	Green		
8	8' Upright	\$ 12.00	\$ 14.40	\$		Bulk Areas per sq ft (colou	ır choice below)	\$ 1.40	\$ 1.68	\$
E	Base	\$ 12.00	\$ 14.40	\$		Grey Black Re	ed Gree	n		
Т	Telescopic Crossbar	\$ 12.00	\$ 14.40	\$	* Carpet damaged by oil, cuts or other means - surcharge will apply					
DISPL	AY PANELS ON LEGS				* Cutting & waste charges will apply to bulk carpet orders that are not in 10' increment:					
F	Pegboard 4' x 8' Hooks not included	\$ 75.00	\$ 90.00	\$		Underlay per sq ft		\$ 1.10	\$ 1.32	\$
E	Bulletin Board 4' x 8' Thumbtack only	\$ 75.00	\$ 90.00	\$		Plastic Covering for protecti	on per sq ft	\$ 0.35	\$ 0.42	\$
F	Please indicate for above Horiz	zontal	Vertical			exhibitor responsible for	r removing	plastic cov	ering	
4	4' x 3' Velcro poster board 78" high	\$ 75.00	\$ 90.00	\$	STA	GING / RAMPS				
۷	4' x 6' Velcro poster board 78" high	\$ 95.00	\$114.00	\$		Staging - Fashion Ramp	- 4' X 8'	\$ 125.00	\$ 150.00	\$
4	4' x 9' Velcro poster board 78" high	\$ 120.00	\$ 144.00	\$		Stairs - 16" or 20" High		\$ 90.00	\$108.00	\$
						Stairs - 30" or 40" High i	ncludes railing	\$ 125.00	\$ 150.00	\$
						Railing per lin ft		\$ 8.00	\$ 9.60	Ś

All prices include rental and labour for set-up and take down

#### ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

SUB-TOTAL	\$
PROV SALES TAX 7%	\$
G.S.T. 5%	\$
TOTAL CDN	\$

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.

CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged less than 7 business days prior to show start will be refunded at 50% of original cost.





Table riser

Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

#### **TABLE RENTAL ORDER FORM**

CENTRAL DISPLAY USE ONLY

ow ATA - Automotive Trade	s Associ	iation	DATE	Octo	ber 4, 2024	LOCATION	Canadlı	nns Polo	Park
TY DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	QTY	QTY DESCRIPTION		PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUN
CORATED TABLES - 30" High, 24" Wide,	White Tops	Only		TABLE	:S				
8' Decorated (3 sides) (colour choice below)	\$ 80.00	\$ 96.00	\$	C	Cruiser Table 42" High		\$ 70.00	\$ 84.00	\$
6' Decorated (3 sides) (colour choice below)	\$ 75.00	\$ 90.00	\$	S	pandex Cover for cruiser	or pedestal	\$ 35.00	\$ 42.00	\$
4' Decorated (4 sides) (colour choice below)	\$ 70.00	\$ 84.00	\$	F	edestal table 30" High		\$ 55.00	\$ 66.00	\$
Blue Red Black Silver	Dove/Beig	e	-	F	Round Coffee Table 18"	High	\$ 55.00	\$ 66.00	\$
Undecorated - Vinyl Top Only  8' 6' 4'	\$ 45.00	\$ 54.00	\$		Decorated Table Riser o' Long - 12" Wide - 12"	High	\$ 30.00	\$ 36.00	\$
40" High Tables (3 sides) <i>Black Only</i> 8' 6' 4'	\$100.00	\$120.00	\$						
40" High Tables - Undecorated  8' 6' 4'	\$ 75.00	\$ 90.00	\$		SUB-TOTAL PROV SALES TA		\$ \$		]
	•	•			G.S.T.	5%	\$		
Table Skirt (skirt 4th side)	\$ 40.00	\$ 48.00	\$		TOTAL	CDN	\$		

All prices include rental and labour for set-up and take down.

Round Coffee Table 18" high

Pedestal table 30" high

#### ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

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COMPANY \_\_\_\_\_ BOOTH# 6' Decorated table 8' Decorated table 4' Decorated table (red shown) (blue shown) (silver shown) Cruiser table 42" high **Spandex Cover** Undecorated table (8' shown)

40" high Decorated table

(black only)



#### **CHAIRS/STOOLS RENTAL ORDER FORM**

CENTRAL DISPLAY USE ONLY

UNIT # 7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4
Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

For pre-show order discount, your order must be received by us 7 business days prior to show date. All rates are for run-of-show, up to one week's duration.

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SHC	SHOW ATA - Automotive Trades Association DAT				October 4, 2024 LOCATION			Canadinns Polo Park			
QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	QTY	QTY DESCRIPTION		PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	
CHAIRS					STOOLS						
	Deluxe Armchair	\$ 50.00	\$ 60.00	\$		Deluxe Stool - Highback	Pneumatic	\$ 75.00	\$ 90.00	\$	
	Padded Banquet Chair - no arms	\$ 45.00	\$ 54.00	\$		Stool - Highback Manual		\$ 60.00	\$ 72.00	\$	
	Advantage Armchair	\$ 40.00	\$ 48.00	\$		Bar Stool		\$ 60.00	\$ 72.00	\$	
	Folding Chair	\$ 20.00	\$ 24.00	\$		White Adjustable Stool - Pneumatic		\$ 90.00	\$108.00	\$	

All prices include rental and labour for set-up and take down.

**Deluxe Stool** 

#### ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.

 SUB-TOTAL
 \$

 PROV SALES TAX
 7%
 \$

 G.S.T.
 5%
 \$

 TOTAL
 CDN
 \$

CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged less than 7 business days prior to show start will be refunded at 50% of original cost.

Deluxe Armchair

Stools - Highback Manual

BOOTH #

If known

Advantage Armchair

White Adjustable Stool

**Bar Stool** 



#### **LOUNGE FURNITURE**

CENTRAL DISPLAY USE ONLY

UNIT #7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4 Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca Fo

SHO	SHOW ATA - Automotive Trades Association			DATE	Oc	October 4, 2024 LOCATION			Canadinns Polo Park		
QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	QTY	DESCRIPTION		PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	
LOU	NGE FURNITURE				TAB	LES					
	Black Leather Couch	\$300.00	\$ 360.00	\$		Wood/Metal Coffee Tab	le	\$ 90.00	\$ 108.00	\$	
	Black Leather Loveseat	\$250.00	\$ 300.00	\$		Wood/Metal End Table		\$ 70.00	\$ 84.00	\$	
	Black Leather Armchair	\$160.00	\$ 192.00	\$		White Coffee Table		\$ 90.00	\$ 108.00	\$	
	Leather Tub Chair	\$130.00	\$ 156.00	\$		White End Table		\$ 70.00	\$ 84.00	\$	
	White Leather Couch	\$375.00	\$ 450.00	\$							
	White Leather Loveseat	\$300.00	\$ 360.00	\$							
	White Leather Chair	\$200.00	\$ 240.00	\$							

All prices include rental and labour for set-up and take down.

SUB-TOTAL		\$
PROV SALES TAX	7%	\$
G.S.T.	5%	\$
TOTAL C	DN	\$

#### ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file. CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged less than 7 business days prior to show start will be refunded at 50% of original cost.

COMPANY **BOOTH#** If known

**Black Leather Couch** 



**Black Leather Loveseat** 



**Black Leather Armchair** 



White Leather Couch



White Leather Loveseat



**White Leather Chair** 



Wood/Metal End Table



White End Table



**Leather Tub Chair** 

Wood/Metal Coffee Table

### MISCELLANEOUS RENTAL ORDER FORM



CENTRAL DISPLAY USE ONLY

For pre-show order discount, your order must be received by us 7

	UNIT # 7 - 850 MARION ST. WINNIF Phone: (204) 237-3367 Fax: (204) 235	•		ca	business days prior to All rates are for run-of one week's duration.					
SHO	W ATA - Automotive Trade	s Associ	iation	DATE	Octo	ober 4, 2024	LOCATION	Canadlr	nns Polo	Park
QTY	DESCRIPTION	PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT	QTY	DESCRIPTION		PRE-SHOW DISCOUNT	LATE ORDER	TOTAL AMOUNT
MISCELLANEOUS					MISCI	ELLANEOUS				
	Chrome Stanchion Incl Velour Rope	\$ 30.00	\$ 36.00	Ś	3	3' Silk Plants		\$ 45.00	\$ 54.00	\$

		DISCOUNT	ORDER	AMOUNT
MIS	CELLANEOUS			
	Chrome Stanchion Incl Velour Rope	\$ 30.00	\$ 36.00	\$
	Easel	\$ 30.00	\$ 36.00	\$
	Garment Rack - Inc 20 Hangers	\$ 40.00	\$ 48.00	\$
	Bag Rack	\$ 60.00	\$ 72.00	\$
	Sign Holder - Chrome 22" x 28"	\$ 40.00	\$ 48.00	\$
	Literature Stand - single	\$ 80.00	\$ 96.00	\$
	Literature Stand - double	\$ 140.00	\$ 168.00	\$
	Gridwall - 2' x 7' chrome NOTE: 2 required for it to stand	\$ 40.00	\$ 48.00	\$
	Velcro Mount Brochure Holder	\$ 25.00	\$ 30.00	\$
	Waste Basket	\$ 15.00	\$ 18.00	\$
	Draw Drum	\$ 45.00	\$ 54.00	\$
	Ballot Box (purchase)	\$ 30.00	\$ 36.00	\$

MISC	MISCELLANEOUS							
	3' Silk Plants	\$	45.00	\$ 54.00	\$			
	150 Watt Flood lights Incl Hardware	\$	40.00	\$ 48.00	\$			
	300 Watt Halogen Lights Incl Hardware	\$	50.00	\$ 60.00	\$			
	2 Sided Carpet Tape (2"W x 33m)	\$	25.00	\$ 25.00	\$			
	Single Sided Floor Tape (2"W x 55m)	\$	20.00	\$ 20.00	\$			
	28" 4K Monitor	\$	350.00	\$ 420.00	\$			
	32" Smart Flat Screen TV with HDMI	\$	250.00	\$ 300.00	\$			
	40" Smart Flat Screen TV with HDMI	\$	350.00	\$ 420.00	\$			
	50" Smart Flat Screen TV with HDMI	\$	450.00	\$ 540.00	\$			
	70" Smart Flat Screen TV with HDMI	\$	850.00	\$ 1,020.00	\$			
	TV Stand NOTE: TV bracket (not included) & is required for the stand If you are not renting a TV	\$	100.00	\$ 120.00	\$			
					\$			

All prices include rental and labour for set-up and take down ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T SUB-TOTAL PROV SALES TAX 7% G.S.T. **5%** \$ CDN \$

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file. TOTAL CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged less than 7 business days prior to show start will be refunded at 50% of original cost.

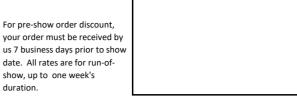
BOOTH# COMPANY \_ If known **Chrome Stanchions** with Velour Rope **Waste Basket Easel** Various TV's/Monitor **Silk Plant** Gridwall **Ballot Box** Sign Holder **Literature Stand Double sided Bag Rack Literature Stand TV Stand** single 50 ½" up to 71 ¼" high **Garment Rack Draw Drum** double



## **DISPLAY BOOTH RENTAL ORDER FORM**

CENTRAL DISPLAY USE ONLY

UNIT #7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4 Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca your order must be received by us 7 business days prior to show date. All rates are for run-ofshow, up to one week's duration.



SHOW **ATA - Automotive Trades Association** 

October 4, 2024 DATE

LOCATION Canadinns Polo Park



exhibitor keeps fabric wrap portion of display



Octanorm - 3 meters shown black fabric Model 100 (signage optional) also available in 6 meters

ОТУ

Octanorm - 3 meters with

Counter - black fabric Model 101 (signage optional) also available in 6 meters



Pop-up Display - 10' wide x 8' tall

QTY	DESCRIPTION	PRE-SHOW	LATE	TOTAL
ŲΠ	ZII BESCRIFTION		ORDER	AMOUNT
DISP	LAYS & OCTANORM BOOTHS			
	3m - Model 100 (10'W)	\$ 750.00	\$ 900.00	\$
	6m - Model 200 (20'W) (not shown)	\$ 1,050.00	\$ 1,260.00	\$
	3m & counter - Model 101 (10'W)	\$ 950.00	\$ 1,140.00	\$
	6m & counter - Model 201 (20'W) (not shown)	\$ 1,250.00	\$ 1,500.00	\$
	3m fabric wrapped	\$ 1,300.00	\$ 1,560.00	\$
	Pop-up Display 10'W	\$ 500.00	¢ (00,00	ċ
	Black Grey	\$ 500.00	\$ 600.00	\$
ACCI	ESSORIES - cost per meter			
	Octanorm Slatwall - 1m	\$ 75.00	\$ 90.00	\$
	Octanorm Light	\$ 25.00	\$ 30.00	\$
	Octanorm Shelves - 1m	\$ 25.00	\$ 30.00	\$
	Velcro - 1m	\$ 5.00	\$ 6.00	\$

QTY	DESCRIPTION	PRE-SHOW	LATE	TOTAL
UIT	DESCRIPTION	DISCOUNT	ORDER	AMOUNT
ОСТ	ANORM GRAPHICS			
	3m Header Sign	\$ 150.00	\$ 180.00	\$
	6m Header Sign	\$ 300.00	\$ 360.00	\$
	Full height panels (1m x 2.5m)	\$ 350.00	\$ 420.00	\$
	Counter panels - front (1m x 1m)	\$ 150.00	\$ 180.00	\$

PRE-SHOW

LATE

TOTAL

All prices include rental and labour for set-up and take down

SUB-TOTAL		\$
<b>PROV SALES TAX</b>	7%	\$
G.S.T.	5%	\$
TOTAL	CDN	\$

#### ( & G.S.T

DAMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.

CANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged less than 7 business days prior to show start will be refunded at 50% of original cost.

COMPANY	BOOTH#	

<sup>\*</sup>Graphic prices are based on print ready files



# COUNTERS & OTHER UNITS RENTAL ORDER FORM

CENTRAL DISPLAY USE ONLY

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Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

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SHOW ATA - Automotive Trades Association

DATE

October 4, 2024

LOCATION Canadinns Polo Park







Counters - black or white



**Ballot/Draw Counter** 

QTY	DESCRIPTION	PRE-SHOW	LATE	TOTAL	QTY	г
QII	DESCRIPTION	DISCOUNT	ORDER	AMOUNT	QII	L
COL	JNTERS - 1/2m x 1m x 1m				JEW	ELLERY CAS
	Black White	\$ 200.00	\$ 240.00	¢		1/2m x 1m
	Sliding door No Sliding door	۶ 200.00	Ç 240.00	٦	BALI	ET/DRAW
	shelf	\$ 25.00	\$ 30.00	\$		1/2m x 1/2

QTY	DESCRIPTION	PRE-SHOW	LATE	TOTAL		
QII	DESCRIPTION	DISCOUNT	ORDER	AMOUNT		
JEW	JEWELLERY CASES - with lights					
	1/2m x 1m x 1m	\$ 250.00	\$300.00	\$		
BALL	BALLET/DRAW COUNTER					
	1/2m x 1/2m x 1m	\$ 150.00	\$ 180.00	\$		
	1/2m x 1m x 1m (shown)	\$ 225.00	\$ 270.00	\$		

All prices include rental and labour for set-up and take down

#### ALL ORDERS MUST BE PREPAID IN FULL, INCLUDING MANITOBA SALES TAX & G.S.T

SUB-TOTAL	\$
PROV SALES TAX	<b>7%</b> \$
G.S.T.	<b>5%</b> \$
TOTAL C	CDN \$
	1.

AMAGED INVENTORY: Rentals damaged onsite will be charged at replacement value to the credit card on file.
ANCELLATION / EXCHANGE POLICY: Items cancelled or exchanged less than 7 business days prior to show start will be refunded at 50% of original cost.

COMPANY \_\_\_\_\_\_ BOOTH # \_\_\_\_\_\_ If known

CENTRAL DISPLAY USE ONLY



#### **EXHIBIT INSTALLATION SERVICES**

For pre-show order discount, your
order must be received by us 7
business days prior to show date.
All rates are for run-of-show, up to
one week's duration

D = = 4L #

PROV SALES TAX 7%

5%

CDN \$

G.S.T.

TOTAL

N/A

UNIT #7 - 850 MARION ST. WINNIPEG, MB Canada R2J 0K4 Phone: (204) 237-3367 Fax: (204) 235-1063 Email: info@centraldisplay.ca

SHOW: ATA - Automotive Trades Association

DATE: October 4, 2024

**VENUE: Canadinns Polo Park** 

Should you require labour services for your booth/exhibit, please complete this form along with the PAYMENT & CREDIT CARD AUTHORIZATION FORM and return both with payment seven (7) days prior to show dates to our office.

LABOUR SERVICE MAY BE LIMITED & WILL BE PROVIDED ON A FIRST COME / FIRST SERVE BASIS

Company						Booth #	
. ,			<del></del>				If known
		L					
	N	MINIMUM FOUR (4)	HOURS PER S	TAFF - PER SHIF	T		
	Insta	Regular hours per staff Installer rate (CLIENT SUPERVISED) Supervisor rate		Mon. – Fri., 8am - \$75.00/hour \$85.00/hour			
	Insta	rtime hours per staff aller rate <i>(CLIENT SU</i> ervisor rate		Evening \$112.50 \$127.50	/hou		olidays
Date	Start Time	No. of Staff	Approx. Hrs. per Person Min. 4 hrs./staff	Total Hrs.		Hourly Rate	Estimated Total Cost
		x	=	:	@	\$	= \$
	- <del></del>	x	=	·	@	\$	= \$
		x	=	=	@	\$	= \$
	- <del></del>	x	=	·	@	\$	= \$
						SUB-TOTAL	\$

PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM. PST EXEMPT. GST APPLICABLE ONLY.

SPECIAL INSTRUCTIONS:		

PLEASE NOTE: All custom exhibits must come with set-up instructions/diagrams

and display-specific tools. Please indicate if special tools are required, as well

as type of display (Octanorm, rotor lock, etc.)



A I A - Automotive				ERIAL HANDLING FORM  Canadinns Polo Park			Booth	If known Number(s):
Company			<del></del>					
Address:					Title:			
City, Pro	v/State:		Postal/2	Zip Code:		Те	el: ( )	
2. Tran 3. Rem	sport of your o	ance storage of you lisplay material to s ge of empty boxes oxes and crates to y	ur display ma how site and and crates d	delivery of nuring show.	Central Di naterial, c			21 days prior to event to your booth.
	# of Cartons:	# of Crates:	# of Pallets:	Total # of	pieces:	Total	Weight of Shipme	ent:
	For pre-sho	w order discount, you	r order & shipm	ent(s) must be	received b	y us 7 bu	siness days prior	to show date.
	PRE-	SHOW ORDERS	up to 300lbs	s - <mark>Min char</mark>	g <mark>e \$180.0</mark>	<mark>)0</mark> (	over 300 lbs - \$	660.00 per 100 lbs
\$	Shipment tota	l weight (300 lb m	in charge) _		/100 =	2	X \$60.00 = \$_	
	LATE	ORDER	up to 300lk	os - <mark>Min cha</mark>	rge \$216.	.00	over 300 lbs -	\$72.00 per 100 lbs
\$	Shipment tota	l weight (300 lb m	in charge) _		/100 =	2	X \$72.00 = \$_	
		ght, you must rou	nd up to the	next one hu	ındred (1	00)	SUBTOTAL	\$
	ounds, ie. 335 lbs = 400 lbs.					PST (7%)	n/a	
We understand that your calculation is only an est be calculated from the actual weight. Adjustments accordingly.					GST (5%)	\$		
		,			TOTAL CDN	\$		
Dimensio	onal or cubic wei	rom different carr ght will be charged wh	ere applicable.	Rates are base	ed on incor	ning weig	ıht.	individually.
All inbo	ound shipmer	its must be receiv	ed NO LATE	R THAN TU	ESDAY C	СТОВЕ	R 1, 2024.	
<mark>your fre</mark> or your	eight carrier b	<mark>etween 11:00 pm</mark> ffer Outbound Ma	- 11:45 pm c	on Friday O	tober 4,	2024. If	this is not cor	icked up <mark>on site by</mark> nvenient for you or d Material Handling

All orders must be received 7 business days prior to set-up to qualify for pre-show discount. Uncrated or loose materials may be subject to a 20% palleting charge. Central Display Ltd., must be notified 14 days in advance of any individual piece that exceeds 5000 lbs or 87" high or requires special handling or equipment, additional charges may apply. Central Display Ltd., reserves the right to deem which items required special handling or equipment and assess charges accordingly. The above rates apply to shipments received between the hours of 9:00 am - 4:00 pm Monday to Friday excluding holidays. Should shipments be received at times other than these, the late order rates will apply.

Central Display Ltd., will be responsible for damage caused by them to crated shipments while handling shipments and will not be held responsible for concealed damage, or damage or loss of merchandise after delivery to booth before or during installation time, or at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Central Display Ltd. The condition, count and contents of the materials found in the booths at time of actual removal will be final and binding and the right is reserved to alter exhibitor's bill of lading to reflect actual condition, count and contents found. Central Display Ltd., will not be responsible for failure or delay in performing service when delay is caused by strike, labor stoppage or any other cause unavoidable or beyond their control. The liability of Central Display Ltd., is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper. CENTRAL DISPLAY LTD. WILL NOT RECEIVE COLLECT SHIPMENTS.

PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM. PST EXEMPT. GST APPLICABLE ONLY.

**OUR SHIPPING ADDRESS IS:** 

**CENTRAL DISPLAY LTD.** #7 - 850 MARION STREET WINNIPEG, MANITOBA R2J OK4 Ph: 204 - 237-3367 Fax: 204-235-1063

RECEIVING HRS. MON.-FRI.

9:00 AM - 4:00 PM

Email: info@centraldisplay.ca

If known



## ATA - Automotive OUTBOUND MATERIAL HANDLING FORM

Show:Irades	Association	Location:	Canadinns P	olo Park	Booth N	lumber(s):
Company:			Your P.O.:	Name: _		
Address: Title:						
City, Prov/State:		Postal/Zi	ip Code:	т	el: ( )	
		SER'	VICE INCLUDES:			
out your materia	ır display material o (5) business day ıl "collect" via a cal	to the Central Dispose upon which time trier of our choice.	Central Display re			for storage OR ship
	# of Crates:		Total # of pieces:		tal Weight of Shipn	nent: 60.00 per 100 lbs
		•	/100 =			•
LA	ATE ORDER	up to 300lb	s - <mark>Min charge \$2</mark>	<mark>16.00</mark>	over 300 lbs - \$	672.00 per 100 lbs
Shipment t	total weight (300	lb min charge) _	/100 =	:	X \$72.00 = \$	
When recording weight, you must round up to the pounds, ie. 335 lbs = 400 lbs.		next one hundred (100)		SUBTOTAL	\$	
			(100)	PST (7%)	n/a	
			mate. Charges will be		GST (5%)	\$
calculated from the actual weight. Adjustments will be made accordingly.		ingly.	TOTAL CDN	\$		

\*YOUR FREIGHT MUST BE PACKED UP AND READY TO GO ON FRIDAY October 4, 2024 BY 11:45 PM.

\*YOU MUST MAKE PICK-UP ARRANGEMENTS WITH YOUR CARRIER.\* Your carrier can pick up at our warehouse on Tuesday October 8, 2024 between 9:00 a.m. & 4:00 p.m.

Shipments departing by different carriers or on different dates and times or to different destinations will be billed individually. Dimensional or cubic weight will be charged where applicable.

This service is offered in conjunction with our Inbound Materials Handling Service.

\*Exhibit material remaining on site beyond the designated move out time may be forced to our warehouse at an additional charge above prevailing rates.\*

Central Display Ltd., will not be responsible for delay of rush shipments, which will be expedited to the best of their ability. Central Display reserves the right to charge storage charges if shipments are not picked up within 5 business days of event close. **Uncrated or loose materials may be subject to a 20% palleting charge. Special handling charges may apply to pieces that exceed 5000 lbs or 87" high.** 

Central Display Ltd., will be responsible for damage caused by them to crated shipments while handling shipments and will not be held responsible for concealed damage, or damage or loss of merchandise at conclusion of show prior to delivery to common carrier. Shipments should be insured by the exhibitor for coverage when out of the care, custody and control of Central Display Ltd. The condition, count and contents of the materials found in the booths at time of actual removal will be final and binding and the right is reserved to alter exhibitor's bill of lading to reflect actual condition, count and contents found. Central Display Ltd., will not be responsible for failure or delay in performing service when delay is caused by strike, labor stoppage or any other cause unavoidable or beyond their control. The liability of Central Display Ltd., is hereby limited to \$0.30 per pound per article and values exceeding this limitation should be insured by the shipper.

PLEASE ADD TOTAL TO OUR PAYMENT & CREDIT CARD AUTHORIZATION FORM. PST EXEMPT. GST APPLICABLE ONLY.

OUR SHIPPING ADDRESS IS:

CENTRAL DISPLAY LTD. #7 - 850 MARION STREET WINNIPEG, MANITOBA R2J OK4

Ph: 204 - 237-3367 Fax: 204-235-1063 RECEIVING HRS. MON.-FRI. 9:00 AM – 4:00 PM

Email: info@centraldisplay.ca



## **MATERIAL HANDLING - General Information**

Inbound Material Handling is offered in conjunction with our Outbound Material Handling Service. You must complete one or both of the attached Material Handling Order Form according to your needs.

\*EXHIBIT MATERIAL REMAINING ON SITE BEYOND THE DESIGNATED MOVE-OUT TIME MIGHT BE FORCED TO OUR WAREHOUSE AT THE RATE LISTED ON OUR OUTBOUND MATERIAL HANDLING FORM.\*

<u>Inbound Material Handling</u> is the unloading of your exhibit materials, delivery to your booth, handling of empty containers to and from storage. This is not to be confused with the *freight* cost to transport your exhibit material to and from the event.

#### Benefits of Advance Shipping to the Central Display Warehouse

- Storage of materials for up to 21 days prior to your show.
- Delivery of shipments to your booth.
- Some convention centres and hotels do not have facilities for receiving or storing freight.
- Saves valuable set-up time.

#### How to Ship in Advance to the Central Display Warehouse (not the Venue)

- Remove all old shipping and empty storage labels.
- Complete the enclosed *Inbound* Material Handling order form.
- All shipments must have a bill of lading or delivery slip showing the number of pieces, weight, and type of merchandise.

#### **Storing Empty Containers**

- Properly labeled empty shipping containers will be picked up, stored and returned after the show. Labels are available at the Central Display Service Desk. Depending on the size of the show, it can take from 30 minutes to 2 hours to return empty containers.
- Do not store any items in crates marked empty.

<u>Outbound Material Handling</u> is the removal of display material from the show floor, transportation to Central Display's warehouse, and storage for up to (5) days. This is not to be confused with the *freight* cost to transport your exhibit material to and from the event.

#### How to use Outbound Material Handling through Central Display

- Complete the enclosed *Outbound* Material Handling order form.
- Remove all old shipping and empty storage labels.
- ALL SHIPMENTS MUST HAVE A BILL OF LADING OR DELIVERY SLIP showing the number of pieces, weight, and type of merchandise.
- Arrange pick up of display material with carrier of your choice.

#### Benefits of Outbound Material Handling/Storage through Central Display Warehouse

- Most facilities and events require outbound freight be removed from show site immediately following the close of the event. If this policy is inconvenient for you and/or your carrier we are pleased to offer you the option of having your exhibit material returned to our warehouse to await pick-up from your carrier at a convenient time during regular business hours.

	-	Advar	nce Shipping Label		
	EVENT:	ATA - Auto	omotive Trades Associ	ation	
		BOOTH#_	(If known)		
		EXHIBI <sup>*</sup>	TION FREIGHT		
FROM:					
TO: CENTRA	AL DISPLAY	LTD.			
	– 850 MARI				
CANADA	EG, MBR	2J UK4	No mala an af mis as a c	a.f	
CANADA	A		Number of pieces:	01	pieces
			Weight:	lbs	,
Warehouse	hours: Mon – Fri	9:00 a.m – 4:00	p.m.		
	EV/ENIT:		nce Shipping Label Omotive Trades Associ	ation	
	LVLIVI.		(If known)	ation	
			(II known) TION FREIGHT		
		EXTIIDI	THOR THEIGHT		
FROM:					
UNIT #7	AL DISPLAY - 850 MARI				
	•				
CANAD	•		Number of pieces:	of	pieces
	•			of lbs	
	•				